

<b>PERSONAL DETAILS / CONTACT INFO.</b>	
<b>NAME:</b>	STUART, Robert William Kenneth
<b>BIRTH DATE/PLACE:</b>	07 April 1958; Bingley, W. Yorkshire, UK
<b>NATIONALITY:</b>	British
<b>ADDRESS:</b>	Mgr. v.d. Weteringstr. 14-A, 3581EH Utrecht, Netherlands
<b>TELEPHONE:</b>	Office: +31.30.2369689 / Mobile: +31.6.40475088
<b>E-MAIL:</b>	<a href="mailto:info@locumotio.nl">info@locumotio.nl</a> / <a href="mailto:info@headandheartwork.nl">info@headandheartwork.nl</a>
<b>WEB:</b>	<a href="http://www.LocuMotio.nl">www.LocuMotio.nl</a> English language & communication <a href="http://www.HeadandHeartWork.nl">www.HeadandHeartWork.nl</a> integrative therapy & counseling

<b>EDUCATION / TRAINING</b>		
<b>PERIOD</b>	<b>INSTITUTION</b>	<b>QUALIFICATION</b>
Sept. '13 – June '14	Netherlands Academy for Psychotherapy ( <a href="#">Nederlandse Academie voor Psychotherapie</a> ), Amsterdam	Academy certificate in Integrative Partner Relationship Therapy
Sept. '08 – June '12 (including one-year sabbatical to develop private practice)	Netherlands Academy for Psychotherapy ( <a href="#">Nederlandse Academie voor Psychotherapie</a> ), Amsterdam	Academy diploma in Integrative Psychotherapy for Adults
Aug. '96 – Sept. '96	<a href="#">Inlingua Teacher Training</a> , Cheltenham, UK	<a href="#">Trinity College Cert. TESOL</a> (teaching English to speakers of other languages)
Oct. '76 – June '81	Lanchester Polytechnic (now <a href="#">Coventry University</a> ), UK	BSc Mechanical Engineering (with distinction)
Sept. '74 – June '76	Coventry Technical College (now <a href="#">City College Coventry</a> ), UK	ONC Mechanical Engineering
Sept. '69 – July '74	<a href="#">Warwick School</a> , Warwick, UK	GCE O-levels: English language and literature, maths, physics, geography, geology, biology

<b>WORK EXPERIENCE</b>		
<b>PERIOD</b>	<b>ORGANISATION/DEPT./POSITION</b>	<b>TASKS AND RESPONSIBILITIES</b>
Sept. '08 – present	<a href="#">HeadandHeartWork.nl</a> integrative therapy & counseling (private practice)	<ul style="list-style-type: none"> <li>• Therapy and counseling to guide adult individuals and couples through healing, learning and change processes.</li> </ul>
Jan. '10 – May '13	<a href="#">Erasmus University Rotterdam Language &amp; Training Centre</a> freelance Instructor of Academic English	<ul style="list-style-type: none"> <li>• Teaching academic English writing skills to Bachelor's &amp; Master's degree students in various faculties.</li> <li>• Supporting and teaching PhD researchers at various university institutes in thesis-writing skills: incl. error analysis/feedback and effective writing strategies.</li> </ul>
Sept. '07 – June '12	<a href="#">University College Utrecht (UCU)</a> , Utrecht University's international honours college offering academic education in the spirit of liberal arts and sciences freelance/contract Instructor of Academic English	<ul style="list-style-type: none"> <li>• Designing, teaching and evaluating academic English courses for Bachelor's degree students, focusing on essay-writing and presenting skills and incl. remedial teaching of grammatical, structural and lexical aspects.</li> <li>• UCU Writing Centre: supporting students in writing academic essays and papers, incl. error analysis/feedback and effective writing strategies.</li> </ul>

<b>WORK EXPERIENCE (CONTINUED)</b>		
<b>PERIOD</b>	<b>ORGANISATION/DEPT./POSITION</b>	<b>TASKS AND RESPONSIBILITIES</b>
Jan. '07 – present	<p>Various language institutes, communication agencies and companies, incl. <a href="#">LocuMotio.nl</a>, my own one-man company, established in Jan. '07. freelance English language trainer, English text writer/editor and Dutch-to-English translator</p> <p><b>NB:</b> The list of tasks and responsibilities (right) is not exhaustive but illustrative.</p>	<p><b>LANGUAGE TRAINING:</b></p> <ul style="list-style-type: none"> <li>• At <a href="#">James Boswell Institute</a>, Utrecht: group courses in English Conversation, Academic English, and Scientific Writing in English.</li> <li>• At <a href="#">Eurocollege/Dutch International Management University</a> Rotterdam: teaching English for international hospitality and business management.</li> <li>• At major Dutch banks: group courses in financial and general English.</li> <li>• At a leading Dutch employment and recruitment agency: group course in business and general English.</li> <li>• For a Dutch regional manager of package delivery services: presenting skills training.</li> <li>• For a Dutch church-based development cooperation organisation: beginners/intermediate group courses in speaking, presenting &amp; writing skills.</li> <li>• Preparing a married couple of the Dutch Reformed Church for a missionary posting in Malawi.</li> <li>• Preparing a visually impaired student for <a href="#">Fulbright Graduate Application</a>.</li> </ul> <p><b>TEXT WRITING/EDITING:</b></p> <ul style="list-style-type: none"> <li>• For leading educational publisher, <a href="#">ThiemeMeulenhoff</a>: designing and writing lesson materials on English film and literature studies for Dutch secondary schools (VWO/HAVO).</li> <li>• For <a href="#">Utrecht Centre for Energy Research</a> and <a href="#">Copernicus Institute</a>, Utrecht: editing of brochures, articles and papers on sustainable land use and (bio-)energy production.</li> <li>• For human rights NGOs: various papers on international law and human rights.</li> </ul> <p><b>TRANSLATING:</b></p> <ul style="list-style-type: none"> <li>• For <a href="#">Netherlands Academy for Psychotherapy</a>: translation of documentation supporting the Academy's application for accreditation as a <a href="#">European Accredited Psychotherapy Training Institute</a>.</li> <li>• For an integrative psychotherapy practice in Haarlem: website and related documents.</li> <li>• For the director of <a href="#">University College Utrecht</a>: reorganisation documentation.</li> </ul>

<b>WORK EXPERIENCE (CONTINUED)</b>		
<b>PERIOD</b>	<b>ORGANISATION/DEPT./POSITION</b>	<b>TASKS AND RESPONSIBILITIES</b>
Jan. '03 – Apr. '07	Centre on Housing Rights and Evictions (COHRE), Geneva contract Chief editor of English external publications	<ul style="list-style-type: none"> <li>• Detailed editing and proofreading of publications on regional and thematic aspects of economic, social and cultural (ESC) rights and violations thereof, especially forced evictions and forcible displacement.</li> <li>• Production liaison with authors and graphic designers.</li> <li>• Setting and monitoring writing and editing standards, in consultation with Executive Director.</li> <li>• Maintaining ISBN and ISSN registry.</li> <li>• Based on quarterly activity reports from Regional and Thematic Programme Coordinators, collating and editing (and, if necessary, rewriting sections of) COHRE's annual Narrative Report to the Board, donors and partners.</li> </ul>
Aug. '03 – Nov. '03	ORS Lek en Linge, Culemborg contract teacher	<ul style="list-style-type: none"> <li>• Secondary school teaching of English language (VWO/HAVO/MAVO/VMBO).</li> </ul>
Sept. '02 – Jul. '03	Montessori Lyceum Herman Jordan, Zeist contract (replacement) teacher	<ul style="list-style-type: none"> <li>• Secondary school teaching of English language and physics (VWO/HAVO).</li> </ul>
Oct. '00 – May '02	Babel, Utrecht freelance/contract English language trainer and translator Ned.-Eng.	<ul style="list-style-type: none"> <li>• In-company and institute-based teaching of general, business, financial and technical English to Dutch and foreign students.</li> </ul>
March '98 – Sept. '00	Linguarama, Royal Tropical Institute (KIT), Foreign Affairs and ELCT, Amsterdam freelance English language trainer	<ul style="list-style-type: none"> <li>• Teaching individual and group courses, elementary (A1) to advanced (C1).</li> <li>• Intake interviewing and testing of students.</li> <li>• Writing mid-course and final evaluation reports.</li> <li>• Developing tailor-made teaching materials.</li> <li>• Attending workshops on teaching methods.</li> </ul>
Sept. '98 – Jan. '99	Utrecht University, Dept. of Cultural Anthropology freelance text editor	<ul style="list-style-type: none"> <li>• Editing and partial re-writing of a 300-page Ph.D. thesis on religio-cultural aspects of beekeeping among the Maya of Yucatan, Mexico.</li> </ul>
Sept. '97 – Feb. '98	Save Exiled Tibetan Scholars Association (SETSA) Multi-Education Centre Dharamsala, Northern India volunteer English teacher	<ul style="list-style-type: none"> <li>• Teaching general English to Tibetan refugees: individuals and groups; beginners to upper-intermediates.</li> <li>• Skills-testing and registering of students, organising classes.</li> <li>• Writing and grading end-of-term examinations for upper-intermediate students.</li> </ul>

<b>WORK EXPERIENCE (CONTINUED)</b>		
<b>PERIOD</b>	<b>ORGANISATION/DEPT./POSITION</b>	<b>TASKS AND RESPONSIBILITIES</b>
Oct. '96 – May '97	<b>Inlingua Idiomas</b> language institute San Sebastian, Spain contract English teacher	<ul style="list-style-type: none"> <li>• Teaching general English to Basque teenagers and adults.</li> <li>• Individuals and groups, beginners to upper-intermediates.</li> <li>• Preparing students for Cambridge First Certificate examination.</li> <li>• Teaching in-company course in 'English for International Trade and Finance'.</li> </ul>
July '92 – March '96	<b>Radio Netherlands World Service</b> , English Department, Hilversum freelance news-writer and translator	<ul style="list-style-type: none"> <li>• Writing, translating and editing news bulletins.</li> <li>• Writing press reviews of the 'big four' Dutch national daily newspapers.</li> <li>• Interviewing sources.</li> </ul>
Oct. '91 – Aug. '96	freelance writer/translator	<ul style="list-style-type: none"> <li>• Writing, translating and editing a wide variety of Dutch and English texts, incl.: articles on science and technology; PR brochures for universities and technical colleges, museums, private-sector companies and NGOs; programmes for literature and music festivals; CD sleeve-notes for record companies.</li> </ul>
Oct. '90 – Sept. '92	<b>Utrecht University</b> – Int./Ext. Liaison and PR Dept. – Physics and Astronomy Faculty contract press and public relations officer	<ul style="list-style-type: none"> <li>• Planning, writing and editing PR material.</li> <li>• Writing and editing press releases and articles for the university's Dutch media magazine, with news of educational and scientific developments.</li> <li>• Answering public and media enquiries.</li> <li>• Advertising the faculty to students using text/graphics and AV media.</li> <li>• Producing information for Dutch and foreign students on: course structures and research programmes; social and financial aspects of studying; further study and career possibilities.</li> <li>• Producing faculty newsletters for students and staff.</li> </ul>
May '88 - Sept. '90	<b>ASM Europe bv</b> , Bilthoven Publications and Training Dept. contract technical writer and illustrator	<ul style="list-style-type: none"> <li>• Writing and illustrating operation and maintenance manuals for hardware/software systems for microprocessor production.</li> <li>• Preparing printed training materials; liaison with client, photography, writing and review.</li> <li>• Writing sales brochures and videos, incl. liaison with product managers, graphic designers and film-makers.</li> <li>• Writing quotations for clients; liaison with product managers and sales co-ordinators, planning and review.</li> <li>• Word-processing and DTP (Apple).</li> <li>• Courses in technical writing and DTP.</li> </ul>

<b>WORK EXPERIENCE (CONTINUED)</b>		
<b>PERIOD</b>	<b>ORGANISATION/DEPT./POSITION</b>	<b>TASKS AND RESPONSIBILITIES</b>
Dec. '87 - Apr. '88	ASM Europe bv, Bilthoven Product Detail Engineering Dept. contract design draughtsman	<ul style="list-style-type: none"> <li>• Design of loading equipment for furnaces used in microprocessor manufacture.</li> <li>• Planning and administration, incl. Engineering Change Control.</li> </ul>
Feb. '86 - July '86	Mouldin Techniek bv, Utrecht contract design draughtsman	<ul style="list-style-type: none"> <li>• Detailed design of computer-controlled installations for transport and storage of dairy products.</li> </ul>
Nov. '83 - July '85	Organisation of Dutch Volunteers (SNV) Moshi Secondary Tech. School, Tanzania contract teacher of English and mechanical engineering	<ul style="list-style-type: none"> <li>• Teaching English language, technical drawing and workshop technology to Tanzanian boys and girls, aged 12-21, in English and Swahili.</li> </ul>
Sept. '82 - May '83	travelling in Africa	<ul style="list-style-type: none"> <li>• Morocco to Tanzania overland.</li> </ul>
Oct. '81 - Sept. '82	DHV Engineering Consultants, Amersfoort Mechanical and Environmental Engineering Dept. contract design draughtsman and technical translator	<ul style="list-style-type: none"> <li>• Design of water-treatment pump installations.</li> <li>• Dutch-to-English translation of technical texts incorporated in tender documents.</li> </ul>